

REGULAR MEETING OF THE JASPER COUNTY COMMISSIONERS AUGUST 1, 2016

The Jasper County Board of Commissioners met this date at 8:15 A.M. in the Commissioner's Room, Suite 202, of the Jasper County Courthouse located at 115 West Washington Street, Rensselaer, Indiana, with the following members present: Kendell Culp, Richard E. Maxwell and James A. Walstra. Also present was Auditor Kimberly K. Grow; Deputy Auditor, Tina M. Porter; Highway Engineer/Supervisor, Jack R. Haberlin and the Attorney who represents the Commissioners, Eric Beaver. Mr. Culp called the meeting to order and those present stood and recited the Pledge of Allegiance led by Mr. Jim Malott. Mr. Malott is a Veteran of the United States Army.

CLAIMS: Mr. Culp had a question regarding the \$9,700 claim on page 16. He is sure it is for Superior Court, which Mr. Maxwell confirmed. Mr. Culp wanted to verify if that amount was refundable. Mr. Maxwell stated that he did not believe it was and Mr. Culp said he assumed it wasn't. There being no further questions on the claims, Mr. Walstra made the motion to approve the claims as presented. Mr. Maxwell seconded and the motion carried.

PAYROLL: Mr. Culp stated that there are 2 payrolls for consideration, July 15 and July 29. Mr. Maxwell made the motion to approve the payroll as presented. Mr. Walstra seconded and the motion carried.

MINUTES: Mr. Culp stated that there are 2 sets of minutes, the regular July 5th meeting and the continued July 19th meeting. He asked if there are any questions on the minutes and stated that he had 1 or 2. On the regular meeting, it states that Sheriff Risner asked for a part time maintenance person and he does not think that was a maintenance person (on the second page of the minutes). He said that we will have to go back to the tape. He said that the discussion had been regarding a maintenance person at the courthouse and that's probably where the confusion was.

Also, on the regular meeting at the very top of the second page, regarding the NIPSCO agreement, the minutes stated that the drainage board would act on that this month and he did not see it on the agenda. Mr. Maxwell stated that he did not see it on the agenda either. Mr. Culp asked if we are going to do that. He then asked Mr. Haberlin if we are supposed to submit something to Mr. Urbano (Vince) or how is that going to work. Mr. Haberlin replied that he maybe mentioned that roadway because of the landfill and he thinks Mr. Culp mentioned that they'll have to confront the drainage board when they go to get that permit to get their landfill. Mr. Culp stated that Kevin Sayers would probably submit that. Mr. Haberlin said, yes, if they're going to use Kevin to get their permit. Mr. Beaver stated that Kevin needs to take the matter of the new road to the drainage board. Mr. Culp stated that that would be our thing and he's wondering if maybe Mr. Haberlin should contact Kevin and let him know he needs to come to the drainage board. Mr. Haberlin replied that he believes he is still putting the final touches on it. Mr. Haberlin will send him an email.

Lastly, on the regular meeting at the top of the 3rd page, the correct spelling of Kenny's last name is Haun.

There being no further questions, Mr. Walstra made the motion to approve the two sets of minutes. Mr. Maxwell seconded and the motion carried.

BURIED CABLE: Mr. Beaver stated that he looked at the language and there was a reference in the permit application that talks about an ordinance and that gets in to a bonding part of that and right now it's a little difficult to find out what our ordinances are. We will be better able to assess that when we hear back from our people in Seattle, but for the time being, he is comfortable with the language as is and will want to take a deeper look in to it when we have our code operational. Mr. Haberlin stated that he believes there is an ordinance in the commissioner's minutes around the year 2000 when the cable permitting was finalized. Mr. Culp stated that if it's an ordinance, it ought to be in the group that Seattle is working on. Mr. Beaver stated that we tried to send every ordinance that was in the courthouse to our people in Seattle and within the next month or two we should be getting back a memo and optimistically by the end of the year, or thereabouts, we will have the county code operational online and distributed for everybody within the county.

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NATHAN ORIGER / PULASKI COUNTY ECONOMIC DEVELOPMENT DIRECTOR: Mr. Origer is present to explain that Pulaski County was a pilot participant in a state program called Hometown Collaboration Initiative. It is a Community Development program through OCRA. The project that they ended up selecting was an on-road bike route. This is something they could do county-wide. What they have been trying to do, if possible, is to make sure the routes connect with each other and do not dead-end. Pulaski County has a lot of gravel roads and some of the bicyclists who have test-ridden some of the routes have suggested crossing county lines to avoid the gravel. They would like to include the following County maintained roads in their Pulaski County Bike Route Network and on the bike route map and to work with the highway department to include a limited amount of bike route signage in Jasper County rights-of-way.

Specifically, they wish to include the following stretches of roadway in their route:

- C.R. 850 North between the C.R. 600 East (County Line Road) and C.R. 300 East
- C.R. 300 East between C.R. 850 North and C.R. 600 North
- C.R. 600 North between C.R. 300 East and C.R. 600 East (County Line Road)
- C.R. 425 North between C.R. 600 East (County Line Road) and C.R. 520 East
- C.R. 520 East between C.R. 425 North and C.R. 375 North
- C.R. 375 North between C.R. 520 East and C.R. 500 East
- C.R. 500 East between C.R. 375 North and C.R. 300 North
- C.R. 300 North between C.R. 500 East and C.R. 600 East (County Line Road)
- C.R. 600 East (County Line Road) between C.R. 300 North and C.R. 200 South

Mr. Culp stated that he doesn't believe we have an issue in regards to liability and he's talked to some farmers in the area who mentioned the Crane Cruise so they are used to that. Everybody he talked to was good with it, so he does not have a problem with it.

Mr. Maxwell made the motion to approve this route to be used for the Trails Project that Pulaski County has put together. Mr. Walstra seconded and the motion carried.

Mr. Origer presented a letter to Mr. Culp, who gave it to Mr. Beaver to review. Mr. Beaver said the letter is fine. Mr. Culp, Mr. Maxwell and Mr. Walstra signed the letter.

Mr. Culp asked Mr. Origer if this is a done deal or is this just an application. Mr. Origer replied that it's all done, just a matter of finalizing what routes we do. Mr. Culp asked Mr. Origer if he would put signs up along the route. Mr. Origer replied that he would work with the highway department and find out if they want to be the ones to install them or if they would rather just tell Pulaski County where they can/can't put them.

ANDY BOERSMA / ANNEX: Mr. Boersma is present on behalf of Chief Williamson to inform the commissioners that the West wall and the South wall of the annex is beginning to deteriorate really bad on the outside. He requested permission to call a few carpenters or contractors to get some estimates. There was some discussion on whether it would need vinyl siding and what is on there now (fir siding). Mr. Boersma stated that he can get ahold of Hollandale and Jim Kuiper and maybe one additional. Mr. Walstra and Mr. Culp stated that they think we should get some estimates and find out what our options are.

Andy stated that we are at 46 calls for the coroner's office this year.

CHIEF PAT WILLIAMSON / COURT SECURITY: Update on the antenna tower project. It won't be operational until they get the B225 in. They are having trouble with the 800 due to the Monon tower being down so they are using the VHF radios and are hardly able to communicate. The fog is interrupting the signal pretty bad. Hopefully it will be coming about in the next few months.

Update on jail transports:

Warrants and sentenced individuals - 60 trips since January 1, 2016 with a total of 6,000 miles
Medical transports – 47 trips with 3,000 miles plus

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CHIEF PAT WILLIAMSON / COURT SECURITY CONT'D: Since January 1, there have been 6 inmates in the hospital for medical reasons. They have had 3 inmates with child and they believe one of them will be incarcerated when she's going to have the baby so that will be an issue for them soon. When they do get transported to the hospital, with the lack of manpower, they call in jail staff to work as overtime shifts until the person is released so it really stresses their work load.

EDO transports – best case scenario is about 3 hours. That's usually about minimum to get them to Lafayette or wherever they're going to detain them. Juvenile transports are at 33 with 3,000 miles. Court transports back and forth from the jail are at 285 trips at 7,700 miles.

Jail Correctional Officer Laura Seegers is pregnant and has been hired through their hiring process as a dispatcher last week and that will open up a jail staff position. She is an armed transport officer and they are now short on armed personnel to transport inmates back and forth from court. To rectify that, they have been using court security officers. The Sheriff would like to know if they could keep Jay Weaver on as part time. He came back from the military. They hired Cody Hayworth while Mr. Weaver was gone, but they are really short on prisoner transport, which are armed guards, whether court security or jail staff. Ms. Seegers is armed, but will no longer be jail staff. They have been splitting the hours between Mr. Weaver and Mr. Hayworth. The next thing is they need to replace Ms. Seegers as an armed Correctional Officer. Mr. Culp asked if Mr. Weaver was back permanently. Chief Williamson replied that he is. He believes he has one more training and then he's sure Mr. Weaver will have some week-end trainings. Mr. Culp wanted to clarify if Mr. Weaver would be courthouse security or transport. Chief Williamson stated that he will be courthouse security, but as of right now, they are using courthouse security to transport inmates back and forth from the jail. Mr. Culp asked if all the courthouse security officers qualify to do transports. Chief Williamson replied that they are all firearms qualified and can transport prisoners from here back to the jail. That is within their scope of responsibility.

In summary, there are two requests: One is a new Correctional Officer, full time, to replace Ms. Seegers and the second is to keep Mr. Weaver part time.

Mr. Maxwell made the motion to approve the two requests. Mr. Walstra seconded and the motion carried.

Mr. Culp asked Chief Williamson if EMCORE and Havel have gotten their laptop and the controls and all that hooked up. He replied that he doesn't know if they got them hooked up. He knows they were having some difficulty in this humid, hot weather we've been having, but they seem to have gotten the building kind of stabilized. It's kind of been in an overpressure mode. It seems to be running smoothly in the past week or two.

JACK HABERLIN / COUNTY HIGHWAY: We have our application in for our CCM. One thing that is interesting is that the applications were all sent to Indianapolis. To find out if they received them, we got orders from Purdue to contact our local district, like Northwest. He emailed Marcie and she confirmed that yes, they received it. They were due July 29th. Mr. Culp wanted to confirm that we submitted \$1,000,000 and we would have to match that \$1,000,000, so \$2,000,000 worth of road projects. Mr. Haberlin said it is over \$1,000,000 because we threw in a bridge after the \$1,000,000 just in case they pick both.

KEVIN KELLY / ECONOMIC DEVELOPMENT: Mr. Kelly is present and stated that they took the bison down to Indianapolis yesterday and the truck was ideal for hauling so hopefully they will be able to use that truck. He thought our bison was the superior bison. They all look nice, but our artists did a fabulous job. The fair is over on August 21. He's going to talk to Harry about taking the bison around the county and his availability with the truck. Mr. Culp asked Auditor Grow if it would be appropriate if they send a letter on behalf of the commissioners thanking the artists for the remarkable job that they've done.

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KEVIN KELLY / ECONOMIC DEVELOPMENT CONT'D: Mr. Kelly stated that the ladies are meeting here next week or so to work up a key that lists everything and his plan is, once they get it written up, to put together palm cards to stack near the bison so people will see the key and understand it. Mr. Culp said it's his understanding that when we are done taking the bison around, it's going to end up at the courthouse. Mr. Kelly stated that he talked to Bob Jonkman, who clear coated it, and Mr. Jonkman said it will not be a problem for it to be outside at the fair for a couple weeks. He said setting it outside for a week or two will not be a problem, it's when it's outside for years then you will have a fading problem. Mr. Kelly's concern with setting it outside is that you might have a graffiti problem or a mischief problem and at least until the newness wears off, it would be better to store it inside. Mr. Kelly stated that they've told people if they'd like to borrow it, they can. He's talked to Superintendent Aaron Case at Kankakee Valley Schools and Jeff Moolenaar at the Wheatfield Town Board Meeting.

AUDITOR GROW / BICENTENNIAL: Auditor Grow stated that Karen Wilson had given her a set of the bicentennial coins at the Republican meeting and she has put them in the display case. She also gave her a bicentennial book, which is in the Auditor's office if anyone would want to look at it.

JACK HABERLIN / CCMCG: Mr. Haberlin wanted to thank Mr. Kelly and the commissioners for all the letters of support that they put together. It was all helpful. Mr. Culp stated that it was a big project and will be well worth it if we get our grant. It took a lot of coordination and he appreciates everyone's input.

MR. BEAVER / MARY ANN MEHAAN / DRIVEWAY: Mr. Beaver stated that Ms. Mehaan was in a couple months ago with the issue of her neighbors using her driveway. He's investigated the circumstances of what happened. She owns her lot and a vacant lot. The original owner of that in a platted subdivision built (with a building permit issued by Jasper County) a residence where the Mehaan's live and constructed a driveway across the county's right of way to access County Road 1175. The vacant property is still vacant. Her neighbor to the North sold off a parcel to the North and then in 2006, they applied for a driveway permit and the permit was granted. The permit language doesn't say a whole lot about the exact location of the driveway, other than it's on County Road 1175 East of 231 and he thinks when that was issued it was almost assumed the location of the driveway was to attach to the County Road and not to a private drive. A house has been built on that. Now, 10 years later, the Mehaan's are upset about the neighbors driving across their driveway, but the driveway was actually built in the county's right of way. He's talked with Mr. Haberlin and Mary Scheurich about it. He stated that Mary's concern is not wanting to establish precedent of the county doing maintenance on private driveways; however, this is kind of a unique circumstance because the original driveway that was installed over the county's right of way was not done with a permit since there was no permitting process in the 1970's that allowed for a driveway to be constructed in the county right of way. That began the issue. The process normally when a driveway permit is requested, such as in 2006, is to determine if a culvert is needed, not so much searching property records. Now there is a situation where there is a house that can't be landlocked that's to the North of the Mehaan's and they have a permit to access her driveway in the county's right of way. He stated that she may not have much recourse to exclude them from this property, especially since they have a permit that was issued to them. He stated that he discussed with Mr. Haberlin the possibility of the county assuming the 400 foot stretch of 1175 further East. As it stands now, the road dead-ends in to this driveway. His concern is that if the county were to take this in, the county would have to improve the road to bring it up to standards, which may not happen. He understands that some roads in certain subdivisions are narrow and it may not be a problem for the county to take that on. Ms. Mehaan would be really happy, as she is just looking for someone to plow and maintain the drive. Mr. Culp was wondering if the county could claim that and take it over, then we would have to maintain it, but would need to be able to turn a truck around if we are going to plow. He stated that might take care of the situation and technically, it's in the easement anyway and might be our road, but we've never really claimed it. Mr. Haberlin stated that if we take this stretch, the subdivision (Park Forest) still extends on. It is still platted and registered. There is a farmer that owns a field and there are all these road right of ways, which are being deducted off his taxes, even though the right of ways were never established.

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MR. BEAVER / MARY ANN MEHAAN / DRIVEWAY CONT'D: He then stated that if someone did come in and want to develop it, we would want to make sure those people put the roads up to specs. He also stated that, in this instance, when we don't make someone make improvements to our specifications because of how time happened, this is probably one that we should maybe do. Mr. Culp agreed and stated that he doesn't think it's fair to make either landowner improve it and that we should take it over. If it continued on and more lots were sold, they would have to take care of it, but there is a building in the right of way. Mr. Haberlin stated maybe we could work with Ms. Mehaan and the neighbor to see if we could put down a little gravel in order to be able to turn a truck around.

MR. CULP / FARM BUREAU PARKING LOT: Mr. Culp stated that Farm Bureau Insurance is wanting to upgrade their parking lot. They are going to do some patching, repaving and sealing. They obtained a few quotes from some Indianapolis firms and they wanted to know if we wanted to do ours at the same time. Mr. Culp gave them Rodney Urbano's number. Mr. Urbano's quote came back cheaper for them than the Indianapolis quote but the Indianapolis quote is cheaper for us than Mr. Urbano's. Farm Bureau is going to proceed with Mr. Urbano, whether we join in or not. His questions are, do we want to reseal this and do you think Mr. Urbano would work with us on price.

The quotes are as follows: \$5,246.00 from Indianapolis
\$6,269.00 from Rodney

There was some discussion as to why there would be a \$1,000 price difference, such as material being used, square footage, etc.

Mr. Culp, Mr. Maxwell and Mr. Walstra agreed that Mr. Culp should call Mr. Urbano and see if he's interested in working with us. Mr. Culp stated that it will be a good month before Farm Bureau proceeds so we have time. Mr. Culp will report back.

CONFERENCE REQUESTS: Request for one clerk and one deputy to attend the Northern District Clerk's Association Conference September 7th and 8th, 2016 in Monticello, Indiana. County vehicle will be used. Mr. Walstra made the motion to approve this request. Mr. Maxwell seconded and the motion carried.

Informational only – Allison Hickman attended the Trial Court and Clerk Employee Conference on July 12, 2016 in Indianapolis.

MR. HABERLIN / FFC / VACATION DAY EXTENSION / CUM BRIDGE: Mr. Haberlin stated that we had a request from the FFC requesting to see our CCMG application. Now that it's public record, he's wondering if he could just email them the package. Mr. Culp stated that it's fine to send it electronically and Mr. Beaver as well stated that it's fine and it's actually almost encouraged under the law to do electronic transmissions.

Mr. Culp asked Mr. Haberlin if the projects were bundled. Mr. Haberlin replied that we have it down to 26 counting the bridge, so there are 25 road projects. There would have been 60 something so they did certain bundling to keep it down. Mr. Culp asked if he kept track of the cost of the projects and Mr. Haberlin replied that yes, each one has their own estimate. Mr. Culp asked if it's over the cost, will we have to get it out. Mr. Haberlin replied that yes if it's over the \$250,000, then we would, unless we have 3 years to do the project. You can't change a project but you can pave a 2 mile stretch of a road if it was under \$250,000 and then the next year, pave another mile and that would be considered different projects. If a project is over \$100,000, we have to put all the estimates together and advertise it twice in the newspaper before they do the work. Mr. Culp stated that we better get some of the chip and seals advertised. Mr. Haberlin replied that we will play it by ear regarding the advertisements.

Mr. Haberlin made a request to extend 10 vacation days for 60 days. Mr. Walstra made the motion to approve the request. Mr. Maxwell seconded and the motion carried.

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MR. HABERLIN / FFC / VACATION DAY EXTENSION / CUM BRIDGE CONT'D: Mr.

Haberlin stated that we will have to wait and see what happens with the bridge. It might be a big part on if we get that as a program. If we get it as a program, we have to pay our match out of 67, not out of CUM bridge. To get that back towards more road work, we lower our CUM index and raise the CCI, so indirectly we can get that money back to do road work. Mr. Culp asked Auditor Grow if that would be an issue and if we can go back and forth as long as the total is within. She replied that she will check with Miranda Bucy from DLGF. Mr. Culp stated that is a way to do that, put less in the bridge fund and try to put more in the capital improvement fund.

Mr. Haberlin stated that he has to be in Monticello on August 16, 2016.

There being no further business, this meeting now stands in recess.

**CONTINUED MEETING OF THE JASPER COUNTY COMMISSIONERS
AUGUST 1, 2016**

The Jasper County Board of Commissioners met this date in the Commissioner's Room, Suite 202, of the Jasper County Courthouse located at 115 West Washington Street, Rensselaer, Indiana, with the following members present: Kendell Culp, Richard E. Maxwell and James A. Walstra. Also present were Auditor Kimberly K. Grow and Deputy Auditor, Tina M. Porter. The meeting was reconvened.

MARY SCHEURICH: Mary stated that Chris Healey has resigned from the BZA, but she told Mary that she would stay until her replacement is found. The current members of the BZA are: Lance Strange, Commissioner; Chris Healey, Commissioner; John Korniak and Jim Martin, Plan Commission; and Scott Walstra, Council Appointment. Mr. Maxwell will look in to finding a replacement.

There being no further business, Mr. Culp made a motion to continue the meeting until Monday, August 22 on an as needed basis only.

DIANA HABERLIN: Ms. Haberlin sent Auditor Grow the ambulance updates and print contracts, which she handed to Mr. Culp.

MINUTES: Mr. Maxwell seconded a motion at the meeting held this morning to approve the minutes from the July 19 meeting. He stated that he should not have seconded that motion since he was not in attendance at the July 19 meeting. Mr. Culp seconded the approval of the July 19 minutes. Motion passes.

There being no further business, this meeting stands in recess.

JASPER COUNTY BOARD OF COMMISSIONERS:

Kendell Culp, President

James A. Walstra, Vice President

Richard E. Maxwell, Member

ATTEST:

Kimberly K. Grow, Auditor of Jasper County